

**MINUTES**  
**SPECIAL CITY COMMISSION MEETING**  
**AUGUST 28, 2023**  
**2:00 P.M.**

**ELECTED OFFICIALS PRESENT IN CHAMBERS:**

Shirley Groover Bryant, Mayor  
Sheldon Jones, Vice- Mayor, Commissioner-at-Large 1 (Not Present)  
Tamara Cornwell, Commissioner-at-Large 2 (Not Present)  
Sunshine Mathews, Commissioner, Ward 2  
Harold Smith, Commissioner, Ward 1  
Brian Williams, Commissioner, Ward 3

**STAFF PRESENT IN CHAMBERS:**

Jim Freeman, City Clerk  
Edward Johnson, Interim CRA Director  
Mohammed Rayan, Public Works Director  
Scott Tyler, Chief of Police  
Cassi Bailey, Assistant City Clerk  
Penny Johnston, Executive Assistant  
Cheryl Miller, Finance Director

**STAFF PRESENT ELECTRONICALLY:**

Todd Williams, Information Technology (IT) Consultant

1. Mayor Bryant called the meeting to order at 2:00 pm.

2. CITY COMMISSION AGENDA APPROVAL

**MOTION:** Commissioner Williams moved, Commissioner Smith seconded, and the motion carried 3-0 to approve the August 28, 2023 Special City Commission Agenda

3. PUBLIC COMMENT

None

4. RESOLUTION 2023-19 STATE OF EMERGENCY FOR HURRICANE IDALIA

**MOTION:** Commissioner Williams moved, Commissioner Smith seconded, and the motion carried 3-0 to declare a state of emergency and that emergency management practices and applicable provisions of the City of Palmetto emergency preparedness plan shall be instituted, providing an effective date.

**Special City Commission Meeting**

**August 28, 2023**

**Page 2 of 2**

Mr. Freeman noted that the City will be closed for non-essential personnel Tuesday and Wednesday, August 29<sup>th</sup> and August 30<sup>th</sup>. Sandbags will be available at Public Works beginning tomorrow. Garbage is suspended after today.

Mayor Bryant adjourned the meeting at 2:03 pm.

MINUTES APPROVED: SEPTEMBER 25, 2023

***JAMES R. FREEMAN***

JAMES R. FREEMAN  
CITY CLERK